



CALUNIVERSITY
Vision ~ Brilliance ~ Success

CalUniversity's VA Benefits step by step procedures:

1. Complete VA Form 22-1990 (Application for Benefits)

- VA Form 22-1990 may be completed online through the Department of Veterans Affairs Online Application Website (VONAPP) which is: <http://www.gibill.va.gov/apply-for-benefits/application/>
- VA office will confirm benefits and include the Chapter(s) the veteran will be receiving benefits from.
- Chapter 30, 33, 1606/1607 must complete VA form 22-1990.
- Chapter 31 VA Vocational Rehabilitation veterans must contact their Case Manager.
- Chapter 35 Survivors & Dependents Educational Assistance-obtain a paper form 22-5490 or apply at <http://www.vba.va.gov/bln/dependents/child>
- US Coast Guard must contact their ESO for additional information.

2. Complete the California InterContinental University Application for Admission/submit all documents for enrollment.

- Reserves and members of the National Guard (Chapter 1606/1607) will need to supply Form DD 2384 or NOBE (Notice of Basic Eligibility).
- Veterans who are eligible for Chapter 34 entitlements must include VA Form 21-686C (Declaration of Status of Dependents).
- Veterans with Chapter 33 (Post 9/11 GI Bill) entitlements must include Certificate of Eligibility (COE).
- We will need a copy of DD-214 (Members Copy-4)

3. Registrar will conduct a transcript evaluation for all VA Students when all enrollment documents are completed and submitted.

4. School Certifying Official (SCO) will submit a 22-1999 form (Enrollment Certificate), which is done electronically through VAONCE.

- VA can take 30-48 days to complete their processing procedures.

❖ **Students who have previously used VA Benefits at another University must complete VA form 22-1995 (Request for Change of Program or Place of Training) online through VONAPP: <http://www.gibill.va.gov/apply-for-benefits/application/>. Student must also fax or email CalUniversity a copy of the completed VA forms 22-1995.**

❖ **Chapter 30 and 1606/1607 students must verify enrollment online at <http://www.gibill.va.gov/resources/verify-attendance/> or by calling 1-888-442-4551**